



U.S. Customs and
Border Protection

(b) (7)(E)

MAR 11 2008

MEMORANDUM FOR: All Chief Patrol Agents

FROM:

(b) (7)(E)
David V. Aguilar
Chief
U.S. Border Patrol

(b) (7)(E)

SUBJECT: Unaccompanied Juveniles/Minors and *Flores vs. Reno* Settlement Agreement Virtual Learning Center Course

In order to continue meeting the training needs and to comply with the requirements of the Office of Inspector General, the Office of Border Patrol (OBP) and the Office of Training and Development (OTD) have developed a new Virtual Learning Center (VLC) course entitled "Unaccompanied Juveniles/Minors and *Flores vs. Reno* Settlement Agreement."

Effective immediately, all Border Patrol Agents, Supervisors, and Managers, to include all Chief Patrol Agents, and any other Border Patrol employees involved in the detention, transportation, and release or return of any juvenile/minor will be required to complete this annual training once every fiscal year (FY).

All Chief Patrol Agents are to ensure that all current Border Patrol employees described above complete this training by August 31, 2008, and maintain their annual certification and completion of this training. New Border Patrol Agent interns will be required to complete this training each FY after graduation from the U.S. Border Patrol Academy.

This training is currently available (b) (7)(E) on the CBP intranet. It is approximately 65 minutes in length and is provided in a convenient web-based format so that it may be adapted to a variety of employee schedules.

Employees should be given adequate time to complete the course during their normal tour of duty.

Employees who have never registered for training on the VLC must do so to take the course. The VLC requires self-registration. Registration instructions may be found on OTD's intranet site at (b) (7)(E) print the instructions for assistance in accessing the course.

To take this training, you must be registered to use the (b) (7)(E). If you have never done this, go to (b) (7)(E) scroll down to the (b) (7)(E) link, and

follow the directions at the (b) (7)(E) line. It is recommended that the directions be printed for assistance in registering and accessing the course.

(b) (7)(E)

Note that you must press the “Exit” button at the end of each lesson to indicate that it has been completed. Failure to properly exit a lesson may prevent you from receiving credit for the course.

Upon completion of the training, print the certificate of completion and give it to your supervisor or your Sector Training Coordinator. Supervisors or training coordinators will enter this into the Training Records and Enrollment Network (b) (7)(E)

Supervisors and Sector Training Coordinators may query the (b) (7)(E) system within their organization code to determine which employees have not taken the training and follow up with reminders as appropriate.

To request assistance with technical issues related to this course, contact (b) (7)(E)

Please read all the (b) (7)(E) instructions before contacting them.

To request assistance with training issues related to this course, send an e-mail to the Technical Training mailbox (b) (7)(E)

If you have any further questions, please feel free to contact the liaison officer for detention and removal operations at (b) (7)(E)